

PERSONAL PROPERTY POLICY

Purpose	To explain Newtown Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.
Scope	This policy applies to all school activities, including camps and excursions.
Policy	Newtown Primary School understands that staff and/or students may sometimes like to bring items of personal property to school. The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Newtown Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property. Newtown Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items. On occasions that students bring items of value to school (e.g. for Show and Tell), such items can be stored securely in the office until the end of the day, when the items may be collected by the student and/or parent. For information about the storage and care of iPads, please refer to our Digital Technologies Policy.
Review Cycle	This policy was last updated on July 2019 and is scheduled for review in 2023.